



Choosing the Correct Finish

Copying

What are the minimum requirements for this product?

Maximum sheets per book: 80

(If you have too many sheets we recommend Wiro binding)

What paper is normally used for this product?

Standard quality – 80gsm bond, Premium quality – 120gsm Silk

(Paper choices depend on product specification, if unsure please contact your local CLOC representative)

How can I make my product better?

Colour printing, choosing a more substantial bind such as Wiro

How long does this product take to produce?

Proof: 1 day

Order: 1-3 days depending on specification



Leaflet

What are the minimum requirements for this product?

Maximum sheets per book: 1

What paper is normally used for this product?

Standard quality – 140gsm Silk, Premium quality – 170gsm Silk

How can I make my product better?

Colour printing, folding, professional design

How long does this product take to produce?

Proof: 1 day

Order: 1-3 days depending on specification



Posters

What are the minimum requirements for this product?

Please supply PDFs for all poster orders. If providing PowerPoint or other formats, CLOC will need to run proofs charged at the full rate of the poster.

What paper is normally used for this product?

Poster Art

How can I make my product better?

Lamination (either Matt or Gloss)

How long does this product take to produce?

Proof: 2 days

Order: 2-4 days depending on specification



Saddle-stitch Bound

What are the minimum requirements for this product?

Minimum sheets per book: 8 (less sheets choose Leaflet option) Maximum sheets per book: 80 (more sheets choose Wiro)

Minimum books per order: 30 (too few choose Fastback)

What paper is normally used for this product?

Text: Standard – 80gsm Bond, Premium – 120gsm Silk

Cover: Standard – 160gsm Tinted or 200gsm Uncoated, Premium – 280gsm Silk

How can I make my product better?

Colour printing on covers and text, laminating cover (Matt or Gloss)

How long does this product take to produce?

Proof: 2 days

Order: 3+ days depending on specification



Wiro Bound

What are the minimum requirements for this product?

Minimum sheets per book: 5 (less sheets choose Copying option) Maximum sheets per book: 200 (more sheets choose Perfect or Comb)

Minimum books per order: 10 (too few choose Fastback)

What paper is normally used for this product?

Text: Standard – 80gsm Bond, Premium – 120gsm Silk

Cover: Standard – 160gsm Tinted or 200gsm Uncoated, Premium – 280gsm Silk

How can I make my product better?

Colour printing on covers and text, laminating cover (Matt or Gloss)

How long does this product take to produce?

Proof: 2 days

Order: 3+ days depending on specification



Comb Bound

What are the minimum requirements for this product?

Minimum sheets per book: 5 (less sheets choose Copying option) Maximum sheets per book: 400 (more sheets call CLOC for more options)
Minimum books per order: 10 (too few choose Fastback)

What paper is normally used for this product?

Text: Standard – 80gsm Bond, Premium – 120gsm Silk
Cover: Standard – 160gsm Tinted or 200gsm Uncoated, Premium – 280gsm Silk

How can I make my product better?

Colour printing on covers and text, laminating cover (Matt or Gloss)

How long does this product take to produce?

Proof: 2 days
Order: 3+ days depending on specification



Perfect Bound

What are the minimum requirements for this product?

Minimum sheets per book: 50 (less sheets choose Wiro)
Maximum sheets per book: 250 (more sheets choose Comb)
Minimum books per order: 20 (too few choose Fastback)

What paper is normally used for this product?

Text: Standard – 80gsm Bond, Premium – 120gsm Silk
Cover: Standard – 160gsm Tinted or 200gsm Uncoated, Premium – 280gsm Silk

How can I make my product better?

Colour printing on covers and text, laminating cover (Matt or Gloss)

How long does this product take to produce?

Proof: 2 days
Order: 3+ days depending on specification



Fastback Bound

What are the minimum requirements for this product?

Minimum sheets per book: 30 (less sheets choose Wiro)
Maximum sheets per book: 150 (more sheets choose Wiro or Comb)

What paper is normally used for this product?

Text: Standard – 80gsm Bond, Premium – 120gsm Silk
Cover: Standard – 160gsm Tinted or 200gsm Uncoated, Premium – 280gsm Silk

How can I make my product better?

Colour printing on covers and text, laminating cover (Matt or Gloss)

How long does this product take to produce?

Proof: 2 days
Order: 3+ days depending on specification



What are the minimum requirements for this product?

Minimum parts per set: 2 (Call CLOC is you are unsure what 'sets' are)

Maximum parts per set: 5

What paper is normally used for this product?

Top sheet: White

Sheet 2: Pink / Yellow / Blue / Green

Sheet 3: Pink / Yellow / Blue / Green

Sheet 4: Pink / Yellow / Blue / Green

Sheet 5: Pink / Yellow / Blue / Green

How can I make my product better?

Padded with glue to the top, board back for stability

How long does this product take to produce?

Proof: 2 days

Order: 4+ days depending on specification

